



155 Burr Street
New Haven, CT 06512
Phone 466-8833 FAX 466-1199

**Airport Authority Board of Directors
Minutes of June 8, 2011**

Directors present: Alexander, Balzano, Leonardi, Markowski, Murphy, Petrini, Piscitelli, Scarpati, Volchek and Weiner.

Directors absent: Angeletti, Harris.

Others in attendance: Tim Larson, Chuck Kurtz, Susan Godshall, Lori Hoffman-Soares, Diane Jackson, Eliot Jameson, Maribel Lota, Mark Giordano, John Shulansky, Adam Dillon, and Pete Greco.

Mr. Volchek opened the meeting at 4:05 p.m.

1. The minutes of the meeting of May 11, 2011 were approved unanimously.

2. **Executive Director's Report**

Mr. Larson reported that the approved State budget includes \$1.5M for Tweed operating expenses in each of the next two fiscal years. The Legislature also approved the bill establishing a Connecticut Airport Authority, with language allowing for other airports to be added in the future. He stated that he is part of a new aviation caucus at the legislature.

Mr. Larson noted that he continues to try to get State DOT to carry out obstruction removal at the south end. The Board reviewed this process and discussed remaining obstructions at both ends. Completing the south end is a higher priority for air traffic. Mr. Alexander will encourage the DOT Commissioner to assist Tweed in this matter at an upcoming meeting.

Mr. Larson is working with Alderwoman DePino on neighborhood matters including removal of dead trees on airport property and exhaust fumes from taxiing planes.

Mr. Larson and Ms. Hoffman-Soares will attend Jumpstart (airline conference) on June 20th.

Mayor Capone has appointed two new East Haven directors, Lou Pane and Jim Krebs.

The Board viewed the NBC News 30 coverage of the Triennial Drill filmed on April 26th.

3. **Chairman's Report/Strategic Planning Committee Report**

Mr. Volchek stated that the Board's priorities continue to be focused on air service development and future FBO strategy.

He stated that a significant amount of time has gone into securing the State bond funds approved on March 25th.

4. Committee Reports

Finance and Audit Committee

Mr. Scarpati reminded the Board that the approved budget has a “go-get” figure of \$125,000 in regional support needed to achieve a balanced budget over the FY11-12 year. He and Mr. Angeletti met with the auditor, Mike Solakian to review the cumulative 10-year spread sheet. He asked that a committee meeting be scheduled to review the implications.

Community Advisory Board (CAB)

Mr. Leonardi stated that the Committee will meet immediately following this meeting. The noise study consultant met earlier with the Technical Advisory Committee. The consultant is developing a newsletter for the community.

5. Staff Reports

a. Runway Rehabilitation Project (AIP 36)

Mr. Kurtz updated the Board on construction progress. Only punch list items and restoration of Pig Farm Road remain to be completed. AvPORTS continues to investigate the possibility of maintaining Pig Farm Road as is, aimed at saving a substantial amount of money while meeting DEP environmental requirements. Any funds spent to complete this work will be drawn from the Airport’s FY11 FAA entitlement grant.

b. Ms. Godshall presented **Resolution #339: Authorization to Extend License Agreement with Enterprise Rent-A-Car for Off-Airport Car Rentals**. Mr. Leonardi moved approval of the Resolution, seconded by Mr. Petrini. The motion was approved unanimously.

c. Ms. Godshall presented **Resolution #340, Approval of Airport Plan of Operations for FY2011-12**. Mr. Scarpati moved approval of the Resolution, seconded by Mr. Leonardi. The motion was approved unanimously.

d. Ms. Godshall presented **Resolution #336b: Ratification of Approval of Assistance Agreement with CT Department of Economic and Community Development**. Mr. Leonardi moved approval of the Resolution, seconded by Mr. Petrini. The motion was approved unanimously.

Ms. Godshall presented **Resolution #341, Approval to Open an Account with Reich & Tang Mutual Funds Group for Airport Improvements Funded by State Bond Funds**. Mr. Leonardi moved approval of the Resolution, seconded by Mr. Scarpati. The motion was approved unanimously.

e. Ms. Godshall presented **Resolution #342, Approval to Contract with Hi-Way Safety Systems, Inc. for Painting of Taxiway and Runway Markings**. Mr. Leonardi moved approval of the Resolution, seconded by Mr. Scarpati. The motion was approved unanimously.

f. Airport Manager’s report.

Ms. Hoffman-Soares reported on recent operations activity. (see written report). Runway 14-32 is open with temporary markings, with FAA permission.

She distributed the enplanement chart and noted that there were 3,469 enplanements in May, 25% higher than in May 2010, even with a high number of flight cancellations. There were 6 cancellations due to maintenance issues and one due to the runway lights being out.

A news article was distributed stating that 25% of flights across the country were delayed or cancelled in April due to bad weather.

f. Ms. Hoffman Soares updated the Board on plans for the Air Fest on October 1 and 2. Staff continues to work on parking arrangements, security, and food vendors. Ms. Hoffman-Soares stressed the need for a presenting sponsor.

In answer to a question, Ms. Hoffman-Soares confirmed that U.S. Airways flights will continue to operate during the Air Fest.

In answer to a question, Ms Hoffman-Soares discussed the likelihood of transient aircraft attending the Air Fest, both for static exhibits and to participate in the on-site events. Space to accommodate visiting aircraft is the limiting factor.

g. Financial Statements -- Ms. Godshall reviewed the April 2011 financial statements. The final payment of the FY10-11 State subsidy was received on May 20th .

6. Other Business

Mr. Leonardi asked for an update regarding the Girard Avenue houses encroaching on airport land at the end of Runway 14-32. Staff is ready to send a notice to the offending homeowners but is reluctant to create issues among nearby residents. Several Board members indicated that the notice should be sent so the Authority is on record regarding the encroachments. Staff will follow up.

7. Public Comment - None

The meeting was adjourned at 5:20 pm.

Respectfully submitted,

Susan E. Godshall
Administrative Director